



भारत सरकार / GOVERNMENT OF INDIA  
अटल बिहारी वाजपेयी आयुर्विज्ञान संस्थान एवं  
डॉ.राम मनोहर लोहिया अस्पताल, नई दिल्ली

ATAL BIHARI VAJPAYEE INSTITUTE OF MEDICAL SCIENCES  
DR. RAM MANOHAR LOHIA HOSPITAL, NEW DELHI

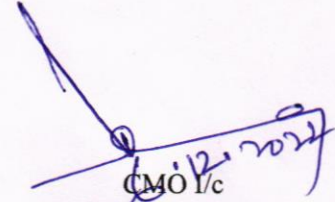


Circular

In continuation, of the previous order dated 03.11.2022 issued for the annual demand vide e-office, all HOD's are hereby requested to prepare a consolidated annual demand of all items required by their departments for the year 2023-24 in **MS Word format** and send them to the IMS at [CMOIMS4556@gmail.com](mailto:CMOIMS4556@gmail.com) by 15.12.2022 for Medicine and 25.12.2022 for Consumable items.

**(I/c Server Room with request to upload on hospital website.)**

No demand from individual wards/OT's units will be entertained.

  
CMO I/c  
Inventory Management Section (Stores)

**FORMAT FOR SENDING DEMAND:-**

S. No.	Name of the medicines/ Consumables	Consumption/ Indents from 01.11.2021 to 31.10.2022	Demand / Requirement for 2023-2024 (in words)	Justification for increase or decrease in demand if any

(Signature of Pharmacist I/c /Sister I/c)

(Officer I/c/HOD/HOU)  
With Official Seal