

MANDATE FORM

Electronic Clearing Service (Credit Clearing)/ Real Time Gross Settlement (RTGS)
facility for receiving payments.

A Details of Accounts Holders:-

Name of Account Holder	
Complete Contact Address	
Complete Permanent Address	
Telephone/Mob. Number/E-mail	

B. Bank Account Details:-

Bank Name	
Branch Name with Complete Address, Telephone No. and E-mail	
Whether the Branch is computerized?	
Whether the Branch is RTGS enabled? If yes then	
what is the Branch's IFSC Code	
Is the Branch also NEFT enabled?	Yes / No
Type of Bank Account	SB / Current / Cash Credit
Complete Bank Account No. (Latest)	
MICR Code of Bank	

Date of effect:-

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information I would not hold the use Institution responsible. I have read the option invitation letter and agree to discharge responsibility expected of me as a participant under the Scheme.

Signature of Customer

Date

Certified that the particulars furnished above are correct as per our records.

(Bank's Stamp)

Date:

Signature of Customer

1. Please attach a photocopy of cheque along with the verification obtained from the bank.
2. In case your Bank Branch is presently not "RTGS enabled", then upon its up gradation to "RTGS Enabled" branch, please submit the information again in the above proforma to the Department at earliest.

Hostel Accommodation Declaration Form

Residence paragraph 3 of the office of Government certificate to be finished by the Government Servant for drawing house rent allowance in terms of paragraph 7/5 @ of the office memorandum.

1. I certify that I have applied for government accommodation in accordance with the prescribed performa but have not been provided with/have refused the allotment GOVT Accommodation during the period in respect of which the allowance is claimed.
2. I certify that I am incurring some expenses.
3. Your or rent Contribute toward rent. I certify that I am residing in a house owned by me/my wife/ my husband/ my son/ my daughter/ my father and mother/ Hindu undivided family in which I am a co-person.
4. I certify that I am paying/ contributing towards house property tax.
5. I certify that I am not sharing accommodation allotted to my parent (child or wife/ husband) by the Central Government Accommodation as public undertaking or semi Govt. organization or like municipality post trust etc allotted rent free or another Govt.
6. I certify that my husband wife/parent/children who is/are sharing accommodation with me appointed to another employee of the central Govt/ State Govt/ Autonomus public undertaking or semi Govt. organization like municipality post trust etc.
7. I also certify that my wife/husband has not been allotted family accommodation at the same station by the central Govt.
8. Central/State Govt. autonomous undertaking or semi Govt. organization such as municipality port trust etc.

Signature -----

Name (in block letter) -----

Department/Unit -----

Residing/sharing Govt. Accommodation/private rented accommodation/own hous.

Residential Address-----

The accommodation not in own name with whom residing and what is the relationship -----

Hostel Accommodation is available/not available w.e.f. -----

Signature -----

Care Taker/ Nurse Hostel