

DUTIES AND RESPONSIBILITIES OF STAFF NURSE.

The staff nurse is responsible for the complete nursing care of the patients assigned to her. The following duties would be shared with nursing students, if any, and auxiliary staff such as nursing orderlies, wardboys, Ayas, sweepers as the situation warrants.

(i) General care of the patients

1. Admission and discharge of patients.
2. Assistance and instructions to patients and their relations.
3. Bathing patients including daily care of mouth, nails and pressure points.
4. Four hourly, or more frequent, attention to pressure points.
5. Giving and removing of bed pans and urine pots.
6. Giving and removing of hot water bottles.
7. Bed making.
8. Feeding of patients.
9. Distribution of diets, milk, etc.
10. Preparation of special foods, eggs, milk, etc.
11. Technical nursing care of patients;
 - (a) Administration of medicine.
 - (b) Assistance in administration of intravenous injections.
 - (c) Administration of injections.
 - (d) Preparing for injections and clearing up.
 - (e) Recording of medicines and injections given.
 - (f) Taking and charting T.P.R.
 - (g) Rounds with doctor.
 - (h) Technical procedures e.g., enema, catheterization, dressings, irrigations oxygen therapy, preparing for and clearing up after procedures.
 - (i) Preparation for and assistance in clinical tests and medical procedures.
 - (j) Pre- and post-operative care.
 - (k) Urine testing.
 - (l) Collecting labelling and despatching of specimens.
 - (m) Escorting patients and and from departments.
 - (n) Giving and receiving reports.

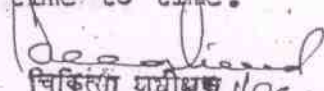
(ii) Ward Management

- (a) Handing over and taking charge of shift.
- (b) Keeping the ward clean and tidy.
- (c) Preparation of surgical supplies, bandages, splints.
- (d) Routine care and cleaning of dressing trolleys, cupboards, apparatus, makintosh, etc.
- (e) Care of clean and soiled linen.
- (f) Disinfection of linen, beds, floor and bed pans.

(iii) General

1. Demonstration and guidance to student nurses and domestic staff.
2. Supervision of domestic staff.
3. Assistance in orientation of new staff nurses.
4. Participation in staff education and staff meeting.
5. Participation in professional activities.
6. Any other duty that may be specified from time to time.

.....


चिकित्सा प्रमुख / Sec
Medical Superintendent
डा० राम मनोहर लोहिया अस्पताल
Dr. Ram Manohar Lohia Hospital
नई दिल्ली / New Delhi