



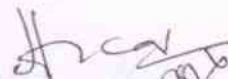
Dr Ran Manohar Lohia Hospital , New Delhi

Duties and Responsibilities of Orthotist

1. To follow the prescription of the orthotic of the Rehabilitation specialist (Doctor) and ensure proper fabrication of orthosis and delivery of service to patients of the surgeon
2. To be responsible for smooth functioning of all the activities to be programmed,designed and conducted in the workshop
3. To follow the prescription of the prosthesis of the Rehabilitation specialist (Doctor)
4. Designing prefabricating, measurement trial and fitting subsequent follow up and repairs of orthotic appliances
5. Responsible for procurement of various equipments, machineries, tools, components, raw material etc. required in fabricating various aids and appliances, to control the maintainence and storage of such equipment, components, raw material etc. and up keep their record procurement , consumption and delivery
6. He will be responsible for the proper organization of Tech. Training , teaching and treatment activities in the department
7. Supervising the work of workshop worker
8. To collect and maintain daily work reports of individual workers, ensure punctuality and regularity of workers and main tain discipline for optimum production
9. Any other duties assigned by the HOD from time to time


HOD I/c (PMR)


27/6/14
Deputu
Director (Admn.)


Medical Supritendent