



भारत सरकार / GOVERNMENT OF INDIA
स्नातकोत्तर आयुर्विज्ञान शिक्षण एवं शोध संस्थान,
डा. राम मनोहर लोहिया अस्पताल, नई दिल्ली

**POST GRADUATE INSTITUTE OF MEDICAL EDUCATION AND RESEARCH,
DR. RAM MANOHAR LOHIA HOSPITAL, NEW DELHI**

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Additional Medical Superintendent**

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Dated, the 5th July, 2018

Sub: MINUTES OF THE MEETING HELD ON 22.6.2018 UNDER THE CHAIRMANSHIP OF THE MEDICAL SUPERINTENDENT WITH VARIOUS HODS & CONCERNED OFFICERS TO DISCUSS THE PROCEDURE TO BE FOLLOWED FOR ISSUANCE OF THE DISABILITY CERTIFICATES AT DR. R.M.L. HOSPITAL

Please find enclosed herewith the minutes of the meeting held on 22.6.2018 under the chairmanship of the Medical Superintendent to discuss the procedure to be followed for issuance of the disability certificates at Dr. R.M.L. Hospital for further compliance in this regard.

as
5/7/18

(Dr. (Prof.) Punam Kapur)
Additional Medical Superintendent

Copy for compliance to:-

- All concerned
- All Chairpersons of Medical Boards
- All HODs
- All Addl. M.Ss.
- Dr. Dheeraj Behl, I/c - E-Governance
- Dr. Harmeet Singh, Web Manager - to upload this on the website of the hospital
- Ms Preeti Nath, Economic Advisor, M/o H&FW, Nirman Bhawan, New Delhi for information
- P.S. to M.S. for information



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**MINUTES OF THE MEETING HELD ON 22.6.2018 UNDER THE
CHAIRMANSHIP OF THE MEDICAL SUPERINTENDENT WITH VARIOUS
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FOLLOWED FOR ISSUANCE OF THE DISABILITY CERTIFICATES AT DR.
R.M.L. HOSPITAL**

A meeting under the chairmanship of the Medical Superintendent was held on 22.6.2018 at 2.30 P.M. in the Conference Room with various HODs and concerned officers of various Disability Boards to discuss the difficulties faced by the persons in procedure of granting Disability Certificate at Dr. R.M.L. Hospital.

Dr. (Prof.) Punam Kapur, Addl. M.S. apprised the members about the meeting held on 31.5.2018 under the chairpersonship of Ms. Preeti Nath, Economic Advisor, M/o H&FW on the issues raised in a petition filed by Sh. Vijay Kr. Kapoor reg. hardships faced by the eligible handicapped/disabled persons in issuance of disability certificates.

It was decided in the meeting to make a transparent system for smooth functioning/streamlining the issuance of Disability Certificates.

Upgradation of Medical Examination-II Section for manpower and space is being prepared and being initiated by the Incharge (ME-II) with the help of Dy. Director (Admn.) & CMO (OPD).

It was decided in the meeting that Sh. Vipin Kr. Verma, MTS, earlier posted only for ID/SLD Disability Board and Thalassemia Board, now posted for full time in Paed. OPD for timely disposal of certificates pertaining to both the Disability Boards.

The Medical Superintendent requested all the HODs/Chairman of the Disability Board for timely dispose off all the disability proceedings for issuance of certificates in time bound manner.

The Medical Superintendent instructed I/c (ME-II) to display the directions of the latest Gazette Notifications for avoiding hardships /unnecessary waste of time in issuance to the disabled persons. For the same, Central Diary/Dispatch Section to be instructed to strictly follow, scrutiny the applications in accordance to latest Gazette Notifications for issuance of disability certificates and display the Office Order on the Window.

Chairman, E-Governance apprised the members about uploading of procedures to be followed to avoid delay in processing of applications. Issue regarding Single Point Registration for ID/SLD Disability Boards was also discussed in the meeting. HOD (Psy) pointed out the difficulties in carrying out the Single Point Registration with follow up of Psychiatry patients. It was then decided that Psychiatry

Registration will be dealt separately and if possible, Single Point Registration for other related departments i.e. Paed., ENT & Eye etc.

Chairman, E-Governance also informed the members of meeting regarding initiating the process of software for online and offline registrations of disabled persons with all detailed information about the same on website of the hospital.

HOD (Psy) clarified that all Autism Spectrum Disorder (ASD) Disability Certificates will be issued by Psy. Deptt.

A complaint was received from one Sh. Ghanshyam Chauhan addressing to the Prime Minister and forwarding a copy to the Medical Superintendent reg. problems faced by differently abled persons in obtaining disability certificate due to lack of proper infrastructure and training in the hospital. The issues raised in the complaint were discussed in the meeting. The Medical Superintendent requested all the concerned officers to comply, if possible, with the suggestions pointed out in the complaint. It was further pointed out by various HODs regarding shortage of faculty members and also that the delay was due to vacations of various faculty members

It was also discussed in the meeting that the Court Cases may be dealt with utmost priority to avoid delay in submission of medical report to the various Courts.

The meeting ended with a vote of thanks to the Chair.