



भारत सरकार / GOVERNMENT OF INDIA

डॉ. राम मनोहर लोहिया हॉस्पिटल

स्नातकोत्तर चिकित्सा शिक्षण एवं अनुसंधान संस्थान, नई दिल्ली

Dr. Ram Manohar Lohia Hospital,

Postgraduate Institute of Medical Education and Research, New Delhi - 110001



सं -/12-4/2018/डॉ. रा.म.लो.अ (चि.अ.)/८०

दिनांक- 06.03.2018

OFFICE ORDER

Sub:- Meeting to review the working of Nursing Home & Other various Departments.

In order to streamline the related procedures and norms pertaining to Nursing Home & other following Departments/Sections on weekly basis, it is hereby ordered that a review Meeting of the concerned departments/sections will be held on Tuesday at 09:30 AM at PGIMER, 3rd floor Room No. 304, as per the schedule given below.

Following officers concerned with respective departments/sections are requested to attend these meeting regularly:

1st Tuesday at 09:30 AM of every Month

Nursing Home

Officers Concerned:

- All Addl. Medical Superintendent
- Dr. (Prof.) R. S. Tonk, CONsultant & In-charge, Nursing Ho0me & Dr. Shikha Khanna
- CMO In-charge Store, Purchase & Sanitation
- Executive Engineer, CPWD (Civil & Electrical)
- Sanitary Superintendent
- Mr. R. C. Dahiya / Sh. Rampal Yadav, Security Manager

2nd Tuesday at 09:30 AM of every Month

All HODs

Officers Concerned:

- All Addl. Medical Superintendent
- All HODs
- CMO In-charges Stores, Purchase & Sanitation
- Executive Engineer CPWD (Civil & Electrical)
- Sanitary Superintendent
- Dy. Director (Administration)
- Nursing Superintendent
- Mr. R. C. Dahiya/ MR. Rampal Yadav, Manager Security

3rd Tuesday at 09:30 AM of every Month

Matters related to Nursing Staff

Officers Concerned:

- All Addl. Medical Superintendent
- Dy. Director (Administration)
- Nursing Superintendent
- All DNS

4th Tuesday at 09:30 AM of every Month

RDA related Matter

Officers Concerned:

- All Addl. Medical Superintendent
- All representative of RDA
- Dy. Director (Administration)
- Executive Engineer CPWD (Civil & Electrical)
- Warden & Assistant - Warden Doctor Hostel

This supersedes all previous orders in this regards and shall be effective with immediate effect.



**Dr. (Prof.) V K Tiwari
Director & Medical Superintendent**

Copy for necessary action to:-

1. All Above concerned officials
2. Registrar, PGIMER & Dr. MRLH