



Government of India
Ministry of Health & Family Welfare
Dr. Ram Manohar Lohia Hospital & PGIMER, New Delhi



F. No. 21-57/2014-RMLH (HA-I)/ 3030

Dated: 14/05/2019

CIRCULAR

Sub: Strengthening of Legal Cell - regarding

It has been observed that the court cases against Dr. R.M.L. Hospital are increasing day by day and we are facing a lot of problems in handling court cases in time bound manner.

2. In a view to strengthen the Legal Cell to handle the court cases in a prompt and time bound manner, the Medical Superintendent, Dr. R.M.L. Hospital, New Delhi is pleased to deploy the following officials in Legal Cell with immediate effect:-

- (i) Sh. Vijay Sharma, O.S. - He will be responsible for timely processing of Court Cases. He will monitor the status of Court Cases through LIMBS/Website of Courts etc. and take pro action in all the Court cases.
- (ii) Sh. Lokmanya, Consultant
- (iii) Sh. Ved Prakash Sharma, Consultant
- (iv) Sh. Rejesh Kumar, Store Keeper
- (v) Sh. Sohit Tomar, MTS

3. The Legal cell will work from the room adjacent to Technical Section. The functioning of the Legal Cell will be as under:-

- (i) The Legal Cell will prepare draft reply and then will process it through the concerned Sections.
- (ii) The channel to put up the file will follow as **Legal Cell - Concerned Administrative Section - DD (A) - Head of Office/ Addl. M.S. - M.S.**


13/5/2019
(Pankaj Kumar Sinha)
Deputy Director(Admn.)

Copy for information to:

1. All Addl. M.S.
2. P.S. to M.S.
3. Office of DD(A)
4. Office of AO
5. I/c Server Room with the request to upload the above circular on the website of Dr. R.M.L. Hospital, New Delhi