



GOVERNMENT OF INDIA
DR. RAM MANOHAR LOHIA HOSPITAL, NEW DELHI

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OFFICE ORDER

The guidelines to Nursing Personnel pursuing higher studies through correspondence course have been accepted by the Competent Authority as under:-

1. In a year, only 2% of the sanctioned strength of Nursing Personnel may be allowed to pursue higher studies. The applications to be considered in the ratio of 1:3 on first come first serve basis on regular basis. No bar for those who are applying for correspondence courses also.
2. Upper age limit of the applicant for pursuing B.Sc. Nursing, M.Sc. Nursing and Ph. D. Nursing should not be more than 40 years, 45 years and 50 years respectively on the last date of submission of application.
3. The interested applicants must submit their application in prescribed proforma to the Nursing Superintendent Office through proper channel not less than 3 weeks before the last date of submission of the application to the concerned Institution.
4. The Nursing Superintendent Office may ensure that the application of the applicant is duly completed as per the guidelines issued in this regard from time to time before forwarding the application to Nursing Section for further necessary action.
5. Nursing Section shall ensure that the applicant fulfills the criteria as laid down in guidelines of this hospital. Thereafter, his/her application will be put up for approval of the Medical Superintendent.
6. Cost of the course fee and other allied expenditure for such studies will be borne by the official himself/herself.
7. It will not interfere in any manner in the discharge of his/her official duties.
8. Grant of permission does not imply a commitment with regard to sanctioning of leave to him/her for permission or appearing in the examination of the said course or availing of any other facility.

Contd.....2/-

9. The permission can be withdrawn at any time without assigning any reason.

10. The decision of the Medical Superintendent will be final.

All the Nursing personnel are directed to follow the above directions strictly

Note: The applications for higher studies will be accepted in the enclosed prescribed proforma through proper channel only.

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(G. A. RAGHUVANSHI) 10/6/18
DY. DIRECTOR (ADMINISTRATION)

Copy for information & necessary action to:-

1. P.S. to M.S., Dr. RML Hospital, New Delhi.
2. All Addl. M.S., Dr. RML Hospital, New Delhi.
3. All HODs, Dr. RML Hospital, New Delhi.
4. Principal, CON, Dr. RML Hospital, New Delhi - with the request to circulate it to all the Nursing Personnel (Teaching Faculty), Dr. RML Hospital, New Delhi.
5. Nursing Superintendent, Dr. RML Hospital, New Delhi - with the request to circulate it to all the Nursing Personnel, Dr. RML Hospital, New Delhi.
6. General Secretary, Dr. RML Hospital, Nurses Union.
7. NIC for uploading on website of the Hospital.