



भारत सरकार/GOVERNMENT OF INDIA  
स्नातकोत्तर चिकित्सा शिक्षण एवं अनुसंधान संस्थान,  
डॉ. राम मनोहर लोहिया अस्पताल, नई दिल्ली  
POST GRADUATE INSTITUTE OF MEDICAL EDUCATION & RESEARCH  
DR. RAM MANOHAR LOHIA HOSPITAL, NEW DELHI



File No. 17-1(47)/2015-RMLH(HA-I)Part

**Circular**

**Subject :- Filling up the 01 (one) post of Public Relation Officer in Dr. Ram Manohar Lohia Hospital, New Delhi on deputation including short term contract basis.**

One post of Public Relation Officer in the pay scale Pay Matrix Level – 07 (Rs.44900 – 142400) is proposed to be filled on deputation including short term contract basis. The eligibility for the post is available on hospital's website in Annexure – I, initially the period of deputation may be for a period of three years. The pay of the selected candidates will be regulated in accordance with (Department of Personnel & Training O.M. No. 2/29/91-Estt. (Pay II) dated 5.1.1994 as amended from Office Orders of Government of India on the subject.

It is requested that application of suitable candidates who are eligible, willing and can be spared immediately, may be forwarded to the undersigned within 45 days from the advertisement in the Employment News, in the prescribed pro-forma (Annexure – II) through concerned Cadre Controlling Authority. The Cadre Controlling Authority should carefully check the applications and ensure that the particulars mentioned there in are correct. The application must be supported with the vigilance clearance and authenticated copies of APAR dossiers containing last five year i.e upto 31.03.2021. Application received after the last date or without vigilance clearance and upto date APAR dossier will not be considered.

For complete details kindly visit the hospital website [www.rmlh.nic.in](http://www.rmlh.nic.in)

-sd-

Dy. Director (Admn.)

**Annexure – I**

**1. Public Relation Officer (Group 'B' Non-Gazetted, Non-Ministerial) Level 7 in the pay matrix (Rs.44900-142400)**

**Deputation (including short term contract):**

Officers of the Central Government, State Governments/Union Territories/ autonomous or statutory organisations / Public Sector Undertaking, Universities, Recognized Research Institutions:-

- (a) (i) holding analogous posts on a regular basis in the parent cadre or department; or
- (ii) with five year's service rendered after appointment to the post on a regular basis in Level 6 in Level 6 in the pay matrix in the parent cadre or department; and
- (b) Possessing the educational qualifications and experience proposed for Direct recruitment under column.7. as under:-

1. **Essential Qualification:** Bachelor in Journalism in Mass Communication from recognised University/Institute.
2. **Essential Experience:** Two years experience in handling media in Central or State Government Organizations or Public Sector Undertakings or Autonomous bodies or Research Institutes.

**ANNEXURE – II**

**APPLICATION FORM FOR THE POST OF PUBLIC RELATION OFFICER (ON DEPUTATION)**

1. Name and address in Block letters :
2. Date of Birth (in Christian era) :
3. Date of retirement under Central Govt. rules :
4. Educational Qualification :
5. Whether Educational and other Qualifications required for the post are satisfied. (If any, qualification has been treated as equivalent to the prescribed in the rules, state the authority for the same).

Paste  
your  
recent  
passport  
size photo

Qualifications/ Experience required	Qualification/ experience possessed by the officer
<p>(a) (i) holding analogous posts on a regular basis in the parent cadre or department; or</p> <p>(iii) with five year's service rendered after appointment to the post on a regular basis in Level 6 in Level 6 in the pay matrix in the parent cadre or department; and</p> <p>(b) Possessing the educational qualifications and experience proposed for Direct recruitment under column.7. as under:-</p> <p>1. <b>Essential Qualification:</b> Bachelor in Journalism in Mass Communication from recognised University/Institute.</p> <p>2. <b>Essential Experience:</b> Two years experience in handling media in Central or State Government Organizations or Pubic Sector Undertakings or Autonomous bodies or Research Institutes.</p>	

6. Please state clearly whether in the light of entries Made by you above you meet the requirement of the post.
7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by Your signature, if the space below is insufficient.

Office/Instt/Orgn.	Post held	From	To	Scale of Pay & Basic	Nature of duties
--------------------	-----------	------	----	----------------------	------------------

Pay.....

8. Nature of present employment i.e. adhoc or Temporary or quasi permanent/or permanent

9. In case the present employment is held on deputation please state:-
- a) The date of initial appointment:
  - b) Period of appointment on deputation/contract:
  - c) Name of the parent office/organization to which you belong:
10. Additional details about present employment. Please state whether working under Central Govt:-.
11. Please state whether you are working in the same Department and are in the feeder grade or in the feeder to the feeder grade.
12. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.
13. Whether belongs to SC/ST/OBC etc.
14. Any other information, if any:-

Date \_\_\_\_\_

\_\_\_\_\_  
(Signature of the Candidate)  
Address -

Countersigned \_\_\_\_\_  
(By recommending authority with stamp)

Name :

Designation:

Address :

Tele No :

\_\_\_\_\_  
Telephone No.  
(Office)  
(Resi)