



Government of India  
ABVIMS & Dr. Ram Manohar Lohia Hospital, New Delhi  
Ministry of Health and Family Welfare



F.No. Misc/2019-20-RMLH(APAR)/SPARROW/04

Dated: 16 /04/2022

**Sub: Online recording of APARs through SPARROW for CHS and Dental doctors for the year 2021-22.**

All the doctors belonging to CHS and Dental cadre are informed that the process of online recording of APARs through SPARROW (Smart Performance Appraisal Report Recording Online Window) for the year 2021-22 has been started.

The officials under CHS and Dental cadre are requested to fill up the Personal Details (Part – I) form (as enclosed) and after getting verified from HA-I/PGIMER (Admn. Section) submit the same in APAR Cell, Room no. 215A, 2<sup>nd</sup> Floor, PGIMER latest by **23.04.2022**. These details are to be incorporated in their respective APAR proformas so that the same could be generated and sent to to their respective SPARROW accounts. In case, the details are not sent by the official within the stipulated time, the same will not be incorporated in their account at a later stage and no request in this regard will be entertained.

(Subrata Chatterjee)  
Deputy Director (Admn.)

Copy to:

1. As per list enclosed

**ANNUAL PERFORMANCE APPRAISAL REPORT  
FOR  
OFFICERS OF THE CENTRAL HEALTH SERVICE**

Reporting for the year/period **2021-22**

**Part-I (PERSONAL DATA)**

(TO BE FILLED BY OFFICER)

1.	Name of the Officer	
2.	Designation	
3.	Mobile No.	
4.	Date of Birth	
5.	Date of Joining Central Health Services	
6.	Name of Sub-Cadre Speciality	
7.	Date of continuous appointment to present Grade	
8.	Level in Pay Matrix	
9.	Department/Organization where working since when	

10. Period of absence from duty (on leave, training, any other reason (specify)

(w.e.f. 01/04/2021 to 31/03/2022)

Absence Category	Period From	Period To	Type	Remarks

11. Date of Filling the Annual Property Return

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Name of the Reporting Officer for the period of 2021-22	
Name of the Reviewing Officer for the period of 2021-22	

Signature with stamp of the officer