



भारत सरकार/Government of India  
अटल बिहारी वाजपेयी आयुर्विज्ञान संस्थान  
डा.राम मनोहर लोहिया अस्पताल, नई दिल्ली  
**Atal Bihari Vaypayee Institute of Medical Science**  
**Dr. Ram Manohar Lohia Hospital, New Delhi**



**No.HOD(BB)/2024/RMLH/20401/**

**Dated 5<sup>th</sup> Dec, 2024**

**CIRCULAR**

It has been decided by the Condemnation & Auction Committee to initiate the process of condemnation for various items lying idle/inoperable/obsolete in the hospital in a phase manner. To initiate the condemnation process, the committee has decided to start assessment and condemnation of following category of items as per Annexure – A in this phase.

All the users are requested to submit the duly filled pro-forma (Form–A, B, C, D & E) for the items which are proposed for condemnation by the user department. All the columns of the pro-forma have to be filled completely. Incomplete pro-forma will not be accepted/processed at all. The Condemnation pro-forma also be downloaded from the hospital website Link ([www.rmlh.nic.in](http://www.rmlh.nic.in)).

The last date of submission of above forms is **18<sup>th</sup> Dec, 2024**. The pro-forma/form should be submitted/deposited in HOD Office, Blood Bank, X-ray Building with original condemnation certificate/service report duly signed by Head of the Department of the respective department and the soft copy of filled Performa may be sent to **e-mail: [drds.chauhan@rmlh.nic.in](mailto:drds.chauhan@rmlh.nic.in)**.

**Dr. D.S.Chauhan**

HOD Transfusion Medicine & Chairperson  
Condemnation Sub Committee

**Copy to:**

1. All Additional MS'
2. All Head of the Department'
3. CMO I/c (Purchase/Store/M&R/Telephone Exchange/Seminar Hall/Conference Hall/MRD/BMW/Departmental Canteen).
4. Registrar, AVBIMS, *for circulation to all blocks of AVBIMS*
5. All I/c & Sister I/c of Wards/ICUs/OTs
6. Nursing Superintendent, *with request to circulate amongst all Sister In-charge*
7. Chief Warden, Doctor Hostel
8. Principle, College of Nursing
9. Dy. Director (Admn.) *with request to circulate amongst all Admn. Sections*
10. Sanitary Superintendent - *with the direction to inform & circulate amongst all*
11. Officer I/c e-Governance *with request to upload on e-office notice board & hospital's website*

**ANNEXURE - A**

**List of items to be filled in these forms:**

<b>S. No.</b>	<b>Item</b>	<b>Form Type</b>	<b>Description of Item</b>
1.	All Equipments of the hospital (except furniture).	Form-A	All Medical Equipments and machines procured by the hospital/DGHS. Condemnation certificate to be enclosed from AMC/CMC holder, Manufacturer, Supplier or Maintenance Committee.
2.	Salvage items and accessories old parts of machines/equipment.	Form-B	The old parts and old accessories of machines/equipment which was replaced by the AMC/CMC holder. (Service report to be enclosed)
3.	Office/Hospital furniture and related items.	Form-C	All Steel Furniture and Wooden Furniture Items (excluding plastic items).
4.	Instruments and Hospital Sundries Items.	Form-D	All Instruments and Sundries Items Like Hot Plate/Sunflow/Laryngoscope/BP Instruments and Heater etc. (excluding plastic items).
5.	E-Waste Items (except Computer, Printer, Laptop)	Form-E	All E-Waste items i.e. Telephone instruments, Fax Machine, Photocopier Machine, Duplicating Machine, Electronic Typewriter, Scanner, etc. (Except Computer Printer).

**Note:**

1. This is further to mention that previous condemned items should be kept separately from the current proposed list of items for condemnation.
2. For Linen (Bed Sheet, Mattress, towel etc.) and Paper (Newspaper, Magazine, register etc.) need not be mentioned in the above forms as there is a separate condemnation committee for these items.

**LIST OF EQUIPMENT PROPOSED FOR CONDEMNATION**

Name of the Deptt. \_\_\_\_\_ Building Block \_\_\_\_\_

S. No.	Description of Equipment with Model Number, Make/ and Serial Number	Qty. (In No.)	Unit Price (In Rupees)	Total Price (In Rupees)	Stock Page No.	Date of Receipt/ Installation	Total life of the equipment	Detail of Warranty Period as per Contract/Supply Order and AMC/CMC Period	Amount Spent on Repair

1. Please enclose herewith original condemnation certificate from supplier/AMC/CMC after counter sign of concerned HOD & I/C Maintenance.
2. HOD/User must certify that there is no radiation hazard, Dangerous/harmful chemical item on these equipments.
3. HOD/User must ensure and also certify that the above items do not contain any E-waste/environmental hazardous item.

Signature of HOD/In-charge with Seal

Signature of Stock Holder

**RECOMMENDATION OF CONDEMNATION BOARD**

The condemnation board inspected the equipment as mentioned above and recommended their condemnation as they are beyond economical repair and deteriorated due to normal wear & tear and there is no worth residual life of these items. These may be disposed by public auction as per General Financial Rules.

Member

Member

Member

Member Secretary

Chairman

**MEDICAL SUPRINTENDENT**

The above recommendations of the Condemnation Board are approved

S. No. of Form-B \_\_\_\_\_

**2024 FORM-B**

**LIST OF SALVAGE ITEMS PROPOSED FOR CONDEMNATION**

Name of the Deptt. \_\_\_\_\_ Building Block \_\_\_\_\_

S. No.	Description of Article	Qty. (In No.)	Unit Price (In Rupees)	Total Price (In Rupees)	Stock Page No.	Date of Receipt/ Installation	Total life of the equipment	Recommendation from Maintenance Department for Condemnation

Signature of HOD/In-charge with Seal

Signature of Stock Holder

**RECOMMENDATION OF CONDEMNATION BOARD**

The condemnation board inspected the Salvage items as mentioned above and recommended their condemnation as they are beyond economical repair and deteriorated due to normal wear & tear and there is no worth residual life of these items. These may be disposed by public auction as per General Financial Rules.

Member

Member

Member

Member Secretary

Chairman

**MEDICAL SUPRINTENDENT**

The above recommendations of the Condemnation Board are approved

Designated Copy: User/Store/Auction/Office Copy

**LIST OF OFFICE/HOSPITAL FURNITURE & RELATED ITEMS PROPOSED FOR CONDEMNATION****(Excluding Plastic Items)**

Name of the Deptt. \_\_\_\_\_ Building Block \_\_\_\_\_

S. No.	Description of Article	Qty. (In No.)	Unit Price (In Rupees)	Total Price (In Rupees)	Stock Page No.	Date of Receipt/ Installation	Total life of the equipment	Recommendation from Maintenance Department for Condemnation

Signature of HOD/In-charge with Seal

Signature of Stock Holder

**RECOMMENDATION OF CONDEMNATION BOARD**

The condemnation board inspected the Salvage items as mentioned above and recommended their condemnation as they are beyond economical repair and deteriorated (as certified by Maintenance Department) due to normal wear & tear and there is no worth residual life of these items. These may be disposed by public auction as per General Financial Rules.

Member

Member

Member

Member Secretary

Chairman

**MEDICAL SUPRINTENDENT**

The above recommendations of the Condemnation Board are approved

**LIST OF INSTRUMENTS & HOSPITAL SUNDRIES ITEMS PROPOSED FOR CONDEMNATION**(Excluding Plastic Items)

Name of the Deptt. \_\_\_\_\_ Building Block \_\_\_\_\_

S. No.	Description of Article	Qty. (In No.)	Unit Price (In Rupees)	Total Price (In Rupees)	Stock Page No.	Date of Receipt/ Installation	Total life of the equipment	Recommendation from Maintenance Department for Condemnation

- HOD/User must certify that there is **no radiation hazard, dangerous/harmful chemical** item on these equipments.
- HOD/User must ensure and also certify that the above items do not contain any E-waste/environmental hazardous item.

Signature of HOD/In-charge with Seal

Signature of Stock Holder

**RECOMMENDATION OF CONDEMNATION BOARD**

The condemnation board inspected the items as mentioned above and recommended their condemnation (above items) as they are beyond economical repair and deteriorated (as certified by Maintenance Department) due to normal wear & tear and there is no worth residual life of these items. These may be disposed by public auction as per General Financial Rules.

Member

Member

Member

Member Secretary

Chairman

**MEDICAL SUPRINTENDENT**

The above recommendations of the Condemnation Board are approved

**LIST OF E-WASTE ITEMS PROPOSED FOR CONDEMNATION**(Excluding Computer, Printer, Scanner, Laptop)

Name of the Deptt. \_\_\_\_\_ Building Block \_\_\_\_\_

S. No.	Description of Article	Qty. (In No.)	Unit Price (In Rupees)	Total Price (In Rupees)	Stock Page No.	Date of Receipt/ Installation	Total life of the equipment	Details of Warranty & AMC/ CMC period	Amount Spend on repair

1. Please enclose herewith original condemnation certificate for supplier/AMC/CMC after counter sign of concerned HOD & I/c Maintenance.
2. HOD/User must certify that there is no radiation hazard, Dangerous/harmful chemical item on these equipments.
3. HOD/User must ensure and also certify that the above items do not contain any E-waste/environmental hazardous item.

Signature of HOD/In-charge with Seal

Signature of Stock Holder

**RECOMMENDATION OF CONDEMNATION BOARD**

The condemnation board inspected the equipment as mentioned above and recommended their condemnation as they are beyond economical repair and deteriorated due to normal wear & tear and there is no worth residual life of these items. These may be disposed by public auction as per General Financial Rules.

Member

Member

Member

Member Secretary

Chairman

**MEDICAL SUPRINTENDENT**

The above recommendations of the Condemnation Board are approved