

GOVERNMENT OF INDIA
MINISTRY OF HEALTH AND FAMILY WELFARE
POST GRADUATE INSTITUTE OF MEDICAL EDUCATION & RESEARCH
DR. RML HOSPITAL, NEW DELHI.

File No. 51-4/2017/Mtce/PGIMER

Dated the 07th June, 2017

NOTICE INVITING QUOTATIONS

Subject: Invitation of Quotations for repair of pipeline near Guest House in PGIMER, Dr. RML Hospital, New Delhi.

On behalf of President of India, Director, PGIMER, Dr. RML Hospital, New Delhi invites sealed quotations from established, reputed and experienced firms for **repair of pipeline near Guest House in PGIMER, Dr. RML Hospital, New Delhi on urgent basis** as per Performa enclosed and on the terms & conditions enumerated in the following paragraphs.

2. In case you are interested to undertake the work, you may submit your quotation on firm's letter head as per attached Performa duly completed and signed in sealed cover. The tenderer will attach the copies of the documents in support of experience, list of clients and a photocopy of TIN/VAT/PAN & Service Tax numbers. The sealed cover containing the tender complete in all respect should be dropped in the Tender box placed in the first floor of Administrative Block, PGIMER, Dr. RML Hospital, New Delhi **28.06.2017 till 2.00 p.m.** Quotation received after the scheduled date and time shall not be considered. The quotation will be opened on **28.06.2017 at 2.30 p.m. in Room No. 320, Third floor, Administrative PGIMER Building, (Dr. RML Hospital), New Delhi.** The tenderers or their representatives may be present at the time of opening of quotation.

3. Terms and conditions:

(i) The quotation should be submitted in a sealed envelope duly signed by the Tenderer (party). The envelope should be super-scribed on the top as "**Quotations for repair of pipeline near Guest House in PGIMER, Dr. RML Hospital, New Delhi**". The main envelope would contain two envelopes titled (superscribed) technical bid and financial bid. The technical bid cover should contain technical bid in prescribed format as given in Annexure-I, alongwith required document undertaking in prescribed format and EMD of specified amount. The financial bid envelope should contain financial bid in prescribed format as given in Annexure-II alongwith other required documents. Every page of the bid should be signed and stamped. The bid is not transferable only one bid should be submitted by one bidder.

(ii) The envelope should be addressed to the Director, Post Graduate Institute of Medical Education Research, Dr. RML Hospital, and New Delhi 110001. It is the responsibility of the tenderer to submit his quotation/tender before the due date and time. Tender/Quotation received after the stipulated date & time due to postal delay or otherwise shall not be considered under any circumstances and rejected out rightly by Director, Post Graduate Institute of Medical Education & Research, New Delhi.

(iii) Representative of the tender may be present of the time of opening Tender/Quotation.

(iv) The tender/Quotation should be valid at least for three months after opening.

(v) The quoted offer should be clearly mentioned that the Sales Tax/Packing charges, transport charges or insurance etc. will be charged extra. Otherwise it will be treated as all inclusive.

(vi) Payment will be made within 30 days by cheque/RTGS/NEFT after delivery of all the items in good condition and satisfactory acceptance against submission of bills in duplicate.

(vii) The party shall warrant that the items supplied are free from all defects in materials & workmanship for a period of one year from the date of receipt of items. For any defective items, supplier should replace free of cost.

(viii) Director, Post Graduate Institute of Medical Education & Research reserves the right to accept or reject the tender/quotation fully or partly at any item without assigning any reason thereof.

(ix) No figure or words should be over written.

(x) Payment will be made only after completion of work as per the work order.

(xi) The vendor is to submit work completion report alongwith the bill for payment. The work would be inspected jointly by the Sanitary Superintendent, PGIMER, Dr. RML Hospital, New Delhi alongwith the representative of the vendor. The work completion report shall bear the signature of the both the parties. The evidence for work done in the form of photographs of the actual site before the start of work, during the work and after completion of work should be enclosed alongwith the report.

(xii) **Earnest Money Deposit (EMD)/Bank Guarantee by the successful Tenderer:** The bidder shall furnish an amount of Earnest Money of Rs. 30,000/- (Rupees Thirty Thousand only) in the form of Demand Draft/ Pay order drawn on any scheduled Bank in favour of " Pay and Accounts officer, Dr. RML Hospital, New Delhi" payable at New Delhi. The bid security of the unsuccessful bidder will be discharged/returned subsequent to the award of Contract.

4. **Eligibility criteria:** (The following documents should be attached with tender document)

The contractor/Firms should have the following documents attached with the tender/quotation. Without these, the tender/quotation will be rejected out rightly.

The firm should be a registered firm having:-

- 1) Proof of Registration with the Delhi Sales Tax/Delhi Value Added Tax.
- 2) Photocopy of VAT Registration certificate/Tin No./PAN No.
- 3) Proof of Income Tax Assessment/Return for the last three years.
- 4) Proof of Annual Turnover which should not less than Rs. 25 Lakhs for the last three years. (2014-15, 2015-16 and 2016-17)
- 5) Proof of Registration of firm for similar type of work/category with any Govt. Deptts. /PSU Organization. The firm should be registered /empanelled at least with the three Government of India departments/reputed organizations (photocopy of registration should be enclosed.)

5. **Scope of work:**

- i) Demolishing cement concrete (RMC) manually or by mechanical method. – approx 19 cubic mtrs
- ii) Excavating trenches of required width for pipe. Cable etc including excavation for sockets and dressing of side, pipe cables etc exceeding 300 mm but not exceeding 600 mm – 40 mtrs.
- iii) Providing and laying double flanged pipe MS or centrifugally soft spun cast iron pipe- 40 mtrs
- iv) Filling available excavated earth in trenches, plinth sides of foundation etc- 18 cubic mtrs
- v) Providing and laying in position cement concrete of specified grade excluding the cast of centering and shuttering all work upto plinth level - approx 19 cubic mtrs

6. The evaluation of the quotation/tender will be done on the basis of quoted price. Any inferences drawn by the tenderers or their representative during the opening of the Bid will be their own view and PGIMER will not be responsible and required to abide by the same.

7. The Accepting officer does not bind himself/herself to accept the lowest or any tender or to give any reasons for not doing so. Director, PGIMER, Dr. RML Hospital reserves all rights to reject any tender including of those bidders who fail to comply with the instructions at any stage without assigning any reasons whatsoever and does not bind itself to accept the lowest or any specific

