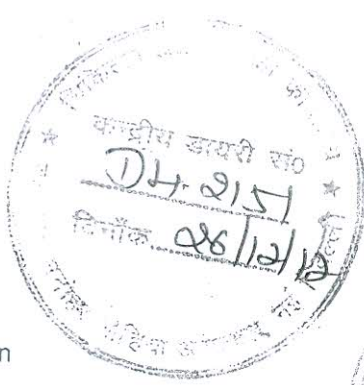


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संयुक्त सचिव
GAYATRI MISHRA
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सत्यमेव जयते



Ms. Mishra
2787/DDA
28/12/17

भारत सरकार
स्वास्थ्य एवं परिवार कल्याण मंत्रालय
निर्माण भवन, नई दिल्ली - 110011

Government of India
Ministry of Health & Family Welfare
Nirman Bhavan, New Delhi - 110011

D.O. No. Z.16024/5/2017-CHS V

26 DEC 2017

Dated: 15.12.2017

Dear Sir/Madam

Kindly refer to my D.O. letter of even number dated 01.11.2017 and 27.11.2017 regarding recording of e-APARs of CHS and Dental doctors for the year 2016-17 in SPARROW portal.

2. I would like to draw kind attention of all concerned towards the unsatisfactory progress made by the concerned units for completing the process of recording of e-APARs of 2016-17 of CHS and Dental doctors on SPARROW portal despite the fact that the entire process for completion of e-APAR on SPARROW web-portal is to be completed by 31st December, 2017, as per the instructions issued by DoPT vide OM No. 21011/02/2015-Estt.(AII) dated 13.06.2017. It is to be kept in mind that no remarks can be recorded in e-APARs for the period 2016-17 after 31st December, 2017.

3. On perusal of the status of e-APARs on SPARROW portal, it has been found that a large number of e-APARs are pending in the account of officers reported upon, Reporting Officer, Reviewing Officer and Accepting Authority. As no remarks will be recorded in e-APARs after 31.12.2017, all the concerned officers/authorities under the administrative control of the concerned units may be directed to expedite the forwarding of e-APARs to the next level immediately. The deadline of 13.06.2017 is fact approaching, all participating units are requested to take immediate necessary action for recording of e-APARs of CHS and Dental doctors posted under their administrative control.

4. The organizations where the roles of Primary Custodian/EMD/PAR Manager have not yet been assigned are requested to mail the details of the officials whom the said roles are to be assigned in the enclosed proforma at email.id v.kumar13@nic.in in excel format only. For any other kind of help with respect to recording of e-APARs of CHS and Dental doctors on SPARROW, a contact may be made in APAR cell of this Ministry at 011-23063720/011-23061844 or through aforesaid email id.

With regards,

Yours sincerely,


(Gayatri Mishra)

To
ALL PARTICIPATING UNITS OF CHS LISTED IN ANNEXURE I

