

**Government of India**  
**Ministry of Health and Family Welfare**  
**PGIMER and Dr. RML Hospital, New Delhi.**

File No. 60-6/2016/Mtce/PGIMER

Dated 24<sup>th</sup> December, 2016.

**NOTICE INVITING TENDER**

**Subject: Tender for relaying of carpet in Auditorium, new carpet in VIP room & exhibition hall attached to auditorium changes of upholstery of chairs relaying of wooden tiles on dias of Auditorium as well as relaying of wooden tiles in Dean, Director room of PGIMER, Dr. RML Hospital.**

On behalf of President of India, Director, PGIMER and Dr. RML Hospital invites PGIMER, Dr. RML Hospital, New Delhi invites sealed quotations to enter into contract for relaying of carpet in Auditorium, new carpet in VIP room & exhibition hall attached to auditorium changes of upholstery of chairs relaying of wooden tiles on dias of Auditorium as well as relaying of wooden tiles in Dean, Director room of PGIMER, Dr. RML Hospital, New Delhi.

2. The tender document is available at Room No. 301, Administrative Block, PGIMER building, Dr. RML Hospital on payment of Rs. 1000/- (Rupees One Thousand Only) non-refundable & non-transferable, in form of DEMAND DRAFT / PAY ORDER in favour of PAO, Dr. RML Hospital, New Delhi" on all working days between 10.00 A.M to 1.00 P.M. from 24.12.2016 to 16.01.2017. Tender document can also be downloaded from the website of the Dr. RML Hospital, New Delhi at <http://rmlh/PGIMER.nic.in>. In such a case, Tender document fee i.e a sum of Rs. 1000/- (Rupees One Thousand Only) must be enclosed with the tender bid in similar way.

3. The tender should be submitted in the proforma given at **Annexure-II** along with EMD and other mandatory documents as mentioned in **Annexure-I** in a sealed cover. The cover duly super-scribed with the statement "**Tender for relaying of carpet in Auditorium, new carpet in VIP room & exhibition hall attached to auditorium changes of upholstery of chairs relaying of wooden tiles on dias of Auditorium as well as relaying of wooden tiles in Dean, Director room of PGIMER, Dr. RML Hospital.**" and TENDER No: 60-6/2016/Mtce/PGIMER must contain the address of the Bidder and shall be addressed to **The Director, Post Graduate Institute of Medical Education & Research and Dr. R.M.L. Hospital, New Delhi-110001**. It should be dropped in the Tender Box placed at the 1<sup>st</sup> Floor, Administrative Block, PGIMER on or before 16.01.2017 by 1.00 P.M. Bids received after the scheduled date and time shall not be considered. The bids will be opened on the same day at 3.30 P.M. at 405, Academic Block, PGIMER.

4. The Bid must be accompanied with an Earnest Money Deposit of Rs. 40,000/- (Rupees Forty Thousand Only) in the Form of Demand Draft/Pay Order/Cheque drawn on any Scheduled Bank in favour of "Pay and Accounts Officer, Dr. RML Hospital, New Delhi". Bids without will be rejected without consideration. The tender document is not transferable.

5. The terms and conditions are given in **Annexure-I** and format of Price Bid in **Annexure-II**.

Yours Sincerely,

*Bachan*  
24/12/16  
(Praveen Kumar Sachan)

Dy. Controller of Examinations  
Tel. Nos. 23404818, 23340948



**Terms and Conditions****1. Eligibility criteria/Technical qualifications**

- (a) The firm should have experience in the relevant field and enclose proof of having worked with reputed Pvt organizations/offices/departments of Govt. of India/PSUs/Statutory Bodies.
- (b) The firm should be registered under Service Tax Registration/TIN/VAT Registration No. (Copy to be attached)
- (c) The firm should have a minimum turnover of Rs. 50.00 Lakhs per year during the last two years i.e.2014-15 and 2015-16 (copy to be enclosed).

**2. Earnest Money Deposit (EMD)/Bank Guarantee by the successful Tenderer:**

The bidder shall furnish an amount of Earnest Money of Rs. 40,000 (Rs. Forty Thousand only) in the form of Demand Draft/Pay order drawn on any scheduled Bank in favour of " Pay & Accounts officer, Dr. RML Hospital, New Delhi" payable at New Delhi. The bid security of the unsuccessful bidder will be discharged/returned subsequent to the award of Contract. The successful bidder shall be required to furnish the Bank Guarantee equivalent to 10% of the cost of the work order, valid for a period of one year within a week from the award of work. After the receipt of Bank Guarantee, the earnest money to the successful tenderer will be returned.

**3. Responsibilities of the firm:**

- i) Tenders should be filled with neat, legible and correct entries both in figure as well as in words. Alteration, erasers and indistinct figures should be avoided. Any corrections in the quoted rates by the Tenderer should be made in ink and shall be signed by the Tenderer:
- ii) The submission of tender by a Tenderer implies that he had read this notice and the conditions of contract and has made himself/herself aware of the scope and specifications of work to be done and of the local conditions of the work.
- iii) Tender must be submitted on the tender documents issued by PGIMER. Intimation of Tender/Quotation by Fax/Mail is not acceptable. The tender document is not transferable. The tender document should be signed and stamped on each page.

**4. Submission & opening of Tender/bid:**

- i) The Technical & Financial bids must be submitted in separate sealed cover in the format as prescribed in Annexure-II and Annexure-III respectively.
- (ii) Both the technical and financial bids along with the third envelope containing EMD are to be kept in a big sealed envelope:
- (iii) The envelope containing EMD should not be sealed and kept open;

