Government of India
Ministry of Health and Family Welfare
PGIMER and Dr. RML Hospital, New Delhi.
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File No. 55-1/2017/Mtce/PGIMER Dated the 22nd April, 2017

SHORT NOTICE INVITING TENDER

Subject: Tender for rate contract for CAMC of Air conditioners installed in various places in PGIMER, Dr. RML Hospital, New Delhi.

On behalf of President of India, Director, PGIMER and Dr. RML Hospital invites sealed quotations to enter into contract for Comprehensive Annual Maintenance (CAMC) of 45 Nos. of ACs installed at Guest House, Cafeteria and Library of PGIMER, Dr. RML Hospital, New Delhi, for a period of one year with effect from date of entering into the rate contract, from bonafide reputed and experienced firms who satisfy all other terms and conditions mentioned in Annexure–I of the tender document.

2. The tender document is available at Room No. 320, Administrative Block, PGIMER building, Dr. RML Hospital on payment of **Rs. 1000/- (Rupees One Thousand Only)** non-refundable & non-transferable, in form of DEMAND DRAFT / PAY ORDER in favour of **"Pay and Accounts Officer, Dr. RML Hospital, New Delhi"** on all working days between 10.00 A.M to 1.00 P.M. from **22.04.2017** to **08.05.2017**. Tender document can also be downloaded from the website of the Dr. RML Hospital, New Delhi at www.rmlh.nic.in. In such a case, tender document fee i.e. a sum of Rs. 1000/- (Rupees One Thousand Only) must be enclosed with the tender bid in similar way.

3. The tender should be submitted in the proforma given at Annexure-II alongwith EMD and other mandatory documents as mentioned in Annexure-I in a sealed cover. The cover duly super-scribed with the statement **"Tender for rate contract for AMC of Air conditioners installed in various places in PGIMER, Dr. RML Hospital, New Delhi"** and must contain the address of the Bidder and shall be addressed to **The Director, PGIMER, Dr. RML Hospital, New Delhi-110001** . It should be dropped in the Tender box placed at the 1st Floor, Administrative Block, PGIMER, **on or before 08.05.2017 by 2.00 PM**. Bids received after the scheduled date and time shall not be considered. The bids will be opened on the same day at 2.30 pm at 320, Admn. Block, PGIMER.

4. The Bid must be accompanied with an Earnest Money Deposit of **Rs. 30,000**/- (Rupees Thirty Thousand Only) in the Form of Demand Draft/ Pay Order drawn on any Scheduled Bank in favour of **"Pay and Accounts Officer, Dr. RML Hospital, New Delhi"**. Bids without EMD will be rejected without consideration. The tender document is not transferable.

5. The terms and conditions are given in Annexure-I, format for Technical Bid at Annexure-II and format of Price Bid at Annexure-III.

Sachan 22/4/2017
(Praveen Kumar Sachan)
Dy. Controller of Examinations
Tel. Nos. 23404818, 23340948

Terms and Conditions

1. **Eligibility Criteria/Technical qualifications:**

i) The firm should have experience in the relevant field and enclose proof of having worked with reputed organisations/offices/departments of Govt. of India/PSUs/Statutory Bodies.

ii) The firm should be registered under Service Tax Registration/TIN/VAT Registration No. (Copy to be attached)

iii) The firm should have a minimum turnover of Rs 5.00 lakhs per year during the last two years 2014-15 and 2015-16.

2. **Earnest Money Deposit (EMD)/Bank Guarantee by the successful Tenderer:**

The Bid must be accompanied with an Earnest Money Deposit (EMD) amounting Rs. 30,000/- (Rupees Thirty Thousand Only) in the form of Demand Draft/ Pay Order drawn on any Scheduled Bank in favour of **"Pay and Accounts Officer, Dr. RML Hospital, New Delhi"** failing which the tender will be rejected without consideration. EMD will not be accepted in any other form. EMD if any deposited previously will not be considered for present tender. While the EMD of other vendors would be returned immediately after a decision on identification of a vendor, the EMD of the selected vendor shall be returned after furnishing the Performance Security/Bank Guarantee by vendor.

3. **Parties:**

The parties to the Contract are the Tendering Firm and the Post Graduate Institute of Medical Education and Research (PGIMER), Dr. RML Hospital, New Delhi.

4. **Addresses:**

For all purposes of the contract including arbitration thereunder, the address of the firm mentioned in the tender shall be final unless the firm notifies a change of address by a separate letter sent by Speed Post/ registered Post with acknowledgement due. The firm shall be solely responsible for the consequences of any omission or error to notify change of address in the aforesaid manner.

5. **Signing of Tender**:

The tenderer should sign and affix his/her firm's stamp at each page of the tender and all its Annexure as the acceptance of the offer made by the tenderer will be deemed as a contract and a formal agreement will also be drawn regarding the contract.

6. **Preparation and Submission of Tender:**

i) The **Terms and Conditions** of the tender has been mentioned in the proforma given in Annexure-I. The tender will comprised of **Two bid system** and should be sealed by the bidder in two separate covers duly superscribed as "**Technical Bid- Annexure**-II" and "**Price / Financial Bid-Annexure-III**". Other mandatory documents as mentioned in **Annexure –I** are to be attached in the Technical Bid alongwith EMD. The tender cover duly super-scribed with the statement **"Tender for rate contract for AMC of Air conditioners installed in various places in PGIMER, Dr. RML Hospital, New Delhi"** and must contain the address of the Bidder and shall be addressed to **The Director, PGIMER, Dr. RML Hospital, New Delhi-110001** .The main envelope which contain two separate envelopes i.e. one for Technical Bid and other for Price Bid/Financial Bid and should be superscribed as "**Technical and Price/Financial Bid respectively** and should be dropped in the Tender Box placed at the 1st Floor, Administrative Block, PGIMER" on or before 08.05.2017 by 2.00 p.m.. Bids received after the scheduled date and time shall not be considered.

ii) The Technical bid will opened on the same day at 2.30 PM at Room No. 320, Administrative Block, PGIMER and the price bid /Financial bid in other cover will be opened only after short listing