

**Government of India
Ministry of Health & Family Welfare
Post Graduate Institute of Medical Education & Research
Dr. Ram Manohar Lohia Hospital, New Delhi**

File No. 12-1/2014/GA/PGIMER

Dated: 09.01.2016

NOTICE INVITING TENDER FOR HIRING OF TAXIS

On behalf of President of India, Director, PGIMER and Dr. RML Hospital invites Tours and Travel Agencies/Companies/Taxi Operators located in New Delhi tenders in two bid system (Technical Bid and Financial Bid separately) from eligible /NCR for hiring of two Ac taxis Maruti SX-4 on regular basis for a period of one year extendable up to three years on mutual agreement basis for official use of PGIMER and Dr. RML Hospital, New Delhi. Number of vehicles may increase or decrease as per requirement of the PGIMER.

2. Tender document is available at the Room No. 301, Administrative Block PGIMER Building, Dr. RML Hospital on payment of Rs. 1000/- (Rs. One thousand only) non-refundable & non-transferable, in form of Demand Draft/Pay Order in favour of "PAO, Dr. Ram Manohar Lohia Hospital, New Delhi" along with a request letter on all working days between 10.00 AM to 1.00 PM from 11th January, 2016 to 28th January, 2016.

3. Tender document can also be down loaded from the website of the Hospital at <http://rmlh.nic.in>. In such case, Tender Document fee i.e. a sum of Rs. 1000/- Rs. One thousand only) non-transferable, non refundable, should be enclosed with the tender bid in the form of DD/Pay Order in favour of "PAO, Dr. Ram Manohar Lohia Hospital, New Delhi."

4. Bid offers can be submitted in the tender box place near Conference Hall, First Floor, Administrative Block, PGIMER and Dr. RML Hospital, Delhi-1 by January 28, 2016 up to 1:00 PM in a sealed cover with superscription as "Tender for Hiring Taxis". This main sealed cover should contain separately sealed and superscribed technical bid and financial bid and earnest money amounting Rs. 50,000/- (Rupees fifty thousand only) in the form of Demand Draft/Pay Order issued in favour of "Pay & Accounts Officer, Dr. Ram Manohar Lohia Hospital, New Delhi.

5. Bids received after the specified date and time, as indicated in para-4 above will not be considered.

6. The technical Bids will be opened on 28th January, 2016 at 2:30 PM by Bid Opening Committee in presence of bidders or their authorized representatives who wish to be present.

7. In case the date specified for submission of bid falls on or is subsequently declared a holiday or closed day for this office, the bids will be received upto the appointed time i.e. 1:00 PM on the next working day and will be opened on the same day at 2:30 PM at room no. 405, Administrative Block, PGIMER.

8. Financial Bid (s) of technically qualified bidders will be opened on a date decided after evaluation of Technical Bids.

9. If any clarification is needed undersigned may be contacted between 2:30 PM to 3:30 PM, on working days from Monday to Friday.

10. Director, PGIMER on behalf of government of India reserves the right to accept or reject any bid, at any stage without assigning any reason what so ever.

Sachan
9/11/16
(Praveen Kumar Sachan)
Dy. Controller of Examinations

GENERAL TERMS & CONDITIONS**1. Submission of Tender:**

The tender should be submitted in a sealed cover superscribed with Tender Number, Subject of Tender and detail of the bidder. This sealed cover should contain two separately sealed covers superscribed with "Technical Bid" and "Financial Bid". The "Technical Bid" cover should contain technical bid in prescribed format as given at Annexure-II along with required documents, undertaking in prescribed format and EMD of specified amount. The "Financial Bid" cover should contain financial bid in prescribed format as given at Annexure-III along with other required documents. Every page of the bid should be signed and stamped. The bid is not transferable. Only one bid shall be submitted by one bidder.

2. Earnest Money:

- i. Earnest Money of Rs. 50,000/- (Rupees Fifty Thousand Only) in the form of Demand Draft/Pay Order issued in favour of "Pay & Accounts Officer, Dr. Ram Manohar Lohia Hospital., New Delhi" must be deposited by bidder along with their duly filled up tender document. The validity of the Bank Guarantee/demand draft submitted should to be at least 6 (six) months from the date of submitting the bids.
- ii. No request for transfer of any previous deposit of earnest money or security deposit or payment of any pending bill held by the PGIMER in respect of any previous work will be entertained.
- iii. The tenders without Earnest Money will be summarily rejected.
- iv. No claim shall lie against the Government/Department in respect of erosion in the value or interest on the amount of earnest money deposited.
- v. EMD of bidder will be forfeited, if the bidder withdraws or amends its bid or impairs or derogated from the bid in any respect within the period of validity of its bid. Further, if the successful bidder fails to furnish the required performance security within the specified period, its EMD will be forfeited.
- vi. EMD furnished by all unsuccessful bidders will be returned to them without any interest whatsoever, after finalization of the contract. EMD of the successful bidder will be returned after receipt of the Performance Security from him.

3. Technical Bid:

- (i) The Technical bid should be submitted in form given in Annexure-II.
- (ii) The bidder should have at least two years experience of providing vehicles to Govt./semi Govt./PSUs and other Government organisation. A satisfactory service certification service certificate from the concerned Department should be furnished along with technical bid.
- (iii) The bidders should enclose self attested copy of PAN number, 15 digit service code number and last three years return of Income Tax and Service Tax.
- (iv) The bidder should have minimum of 5 Taxis registered in their names or in the names of the firms. Copy of Registration Certificate (RC) of the Taxis should be submitted with the Tender.
- (v) The firm should have the commercial permit to play commercial vehicle/taxi in NCT of Delhi. A copy of the certificate should be submitted with the Tender.
- (vi) The firm should have a turnover of at least 1 crore during the past 3 years.

