



No. 9-26/2017-RMLH(HA-I)/ 2913

भारत सरकार /Government of India

स्नातकोत्तर आर्युविज्ञान शिक्षण एवं शोध संस्थान

डा.राम मनोहर लोहिया अस्पताल, नई दिल्ली

Post Graduate Institute of Medical Education and Research,
Dr. Ram Manohar Lohia Hospital, New Delhi



Dated : 11th March, 2017

Sub : Meeting of Minutes of Monitoring Committee held on 01.03.2017.

I am directed to enclose the minutes of the meeting of Monitoring Committee which was held on 01.03.2017 under the Chairmanship of Dr.(Prof.) V.K.Tiwari, Addl. Medical Superintendent with the direction that the action on the issues indicated in the minuts may be ensured.

(SAMBHU KUMAR)
DEPUTY DIRECTOR (ADMN.)

Copy to :-

1. M.S.Office

Copy for information & necessary action to :-

2. All Addl.Medical Superintendents.
3. I/c e-governance/CMO I/c – Store / Purchase / OPD.
4. DD(A) Office.
5. Sr.Accounts Officer.
6. Dy.Labour Welfare Commissioner (C).
7. Nursing Superintendent.
8. Adminstrative Officer (R) & (B).
9. Section In-charge : HA-I/E-II/Nursing/Technical/RRCell/ACR Cell.
10. Sanitary Superintendent (JN) & (SK).
11. Sh.Satish Kumar, General Secretary, Dr.RMLHK Union.
12. NIC Cell with the request to upload the minuts of the meeting on hospital website.

MINUTS OF THE MEETING

A meeting of Monitoring Committee was held under the Chairmanship of Dr.(Prof.) V.K.Tiwari, Addl. Medical Superintendent of this hospital on 01.03.2017 at 2.00 PM in his chamber. Addl. Medical Superintendent welcomed all the participants and invited Sh.Satish Kumar, General Secretary, Dr.R.M.L.H.K.Union to discuss the issues raised by the Union.

Sh.Satish Kumar, General Secretary of the Union welcomed all the officers present in the meeting and thanked to the Chairperson for giving time from his busy schedule. He stated that a meeting was held under the Chairmanship of Addl.DG & MS on 19.08.2016 and decisions were taken after discussion. For implementation of decisions taken in the meeting, Monitoring Committee was formed and today its 1st meeting.

List of the participants is enclosed at Annexure-I.

1. **Pay fixation after implementation of 7th CPC.**

The General Secretary of the Union informed that as per M/o Finance, Gazette Notification dated 25th July 2016, the pay scale of Dresser has been upgraded on recommendation of 7th CPC from the Grade Pay of 1800/- to 2000/-. But the pay of Dressers have not been fixed in the upgraded Scale till date.

Dy. Director (Admn.) assured to fix the pay in the upgraded scale of Dressers without further delay.

Addl.M.S directed Dy. Director (Admn.) to complete the task immediately.

Action : Section In-Charge E-II

2. **Formation of R/Rules Committee including Staff Side member.**

The General Secretary of the Union informed that the Recruitment Rules Committee was constituted and functioning properly. He requested that copies of proposed R/Rules sent to the DGHS/Ministry, before constitution of the R/Rules Committee, may be provided to the Union so that any amendments if needed, may be suggested. He also requested that copies of proposed R/Rules may be endorsed to the concerned Admn. Section.

Addl.MS suggested that Sh. Satish Kumar, GS may see/get the proposed R/Rules as and when he desires. He also directed to provide the copies of proposed R/Rules to the concerned Admn. Section.

Action : Section In-Charge R/Rules Cell

3. **Revision of Nomination Form and start special drive to complete the Nomination Form.**

The General Secretary informed that nothing has been done in this regard.

Addl.M.S. directed to circulate the revised Common Nomination Form-I to all employees immediately to avoid the undue difficulties.

Action : Dy. Director (Admn.)

4. **Binding of Service Books.**

The General Secretary informed that nothing has been done in this regard.

Addl.M.S. directed to put up the file of appointment of binder on contract basis for binding of Service Books immediately.

Action :AAO -HA-I

5. **Using of Dairy Stamps in each department.**

The General Secretary informed that the specimen of Dairy Stamps/receiving stamps provided but as per my knowledge file not reached in procurement Section.

Dy. Director (Admn.) informed that he has signed the file long back, if not traceable file put-up again. He also informed that FTS is being launched very soon.

Addl.M.S. directed to trace the file or put again for approval.

Action : Dy. Director (Admn.)

6. **Completion of Pension papers of the retiring employees and providing the copy of pension paper and Service Book to the retiring employees.**

The General Secretary informed that Addl.DG & M.S. has directed in the meeting which was held on 19.08.2016 to all Section In-charge to start the process to complete the pension papers of the retiring employees before 6 months, a copy of Pension Papers should be provided to the retiring employee and provided a zerox copy of the Service Book of retiring employee on the retirement day. But the decision not implemented.

Addl.M.S. directed to implement the decision without any failure.

Action :Section In-Charge HA-I/E-II/Nursing/Technical

