

Dr. Ram Manohar Lohia Hospital, New Delhi

Duties Responsibilities of Electrical Technician

(Erstwhile Electrician)

1. To receive and keep record of each and every faulty equipments/instruments and metallic furniture.
2. To inspect minor equipments, electrical equipments, etc. prior to forwarding the same for repair and maintenance.
3. To inspect the repaired items submitted by Contractors.
4. To issue gate passes and keep track of same faulty equipments / instruments under AMC and CMC.
5. Train workers for proper maintenance of minor equipments / instruments.
6. Perform administrative / secretarial duties such as maintaining records and files, preparing reports and ordering supplies and equipment
7. Provide assistance during emergencies by operating floodlights/mobile light except vehicles.
8. Prepare schedules and coordinate activities with varied electrical divisions and sections.
9. Any other work assigned by the superiors

Neera
6/6/14
I/c (Maintenance & Repair)
Chief Medical Officer
(Maintenance & Repair)
Dr. RML Hospital,
New Delhi

all
9/6/14
Deputy Director (Admn.)
S. S. SEKHAR
Deputy Director (Admn.)
Govt. of India
Ministry of Health & F.W.
Dr. RML Hospital, New Delhi

Arora
13/6/14
Medical Superintendent